

Date: February 19, 2025
 From: Fire Chief/By-law Enforcement Officer Cole
 Re: Activity Update

Recommendation:

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the Departmental Activity Update as presented.

Activity	Action Taken	Status
Fire		
Fire Officer Development	Scheduled	June 2025
Fire Fighter 2 training	Seven members In progress	Testing in April
17 fire calls to date		
Fire By-law fee schedule cost recovery burn permits	Researching options	ongoing
175 Burn permits issued to date		ongoing
Fire Games 2025	Additional reports to Council	Final stages of implementation
Fire Games fundraiser March 22 At Community Center	Tickets being sold by members	ongoing
Training for Certified Assistant to the Fire Marshall		complete
2 Hazardous Materials Certifications	Obtained by members	Complete
3 Pump Operator Certifications	Obtained by members	Complete
Preparing for 2026 training deadline	All members	ongoing
Applied for Grant offered by Canada Post – to promote youth wellness	Submitted	Summer 2025
\$8630 grant from Ministry of the Solicitor General -Fire Protection	Cancer prevention measures	ongoing
Standard Operating Guidelines 2025	Updated, compiled	Distributed to members
Implemented SOG for procedures with Air Ambulance training	Distributed to members	Complete
Training schedule developed	Bi-monthly	ongoing
Fire fighter Food Drive- County wide	Campaign launched	March collection of food

Attended Snowflake Festival	Food drive collected 70-lbs of food and cash donations	On going through March
Created Fillable form for on-scene reporting	Implemented	ongoing
Creating Equipment tracking database	Central station set up in firehall for member access	ongoing
Natural gas training	Training to be provided by Enbridge	Ongoing
New Combi Tool used in animal rescue at Snowflake Festival	Successful and no animals were injured	complete
Attended Roses Bridge and Hilltop Manor to ensure sprinkler system compliance	Working with owners and staff	ongoing
Launch Fire Fighter Recruitment Program	Posted to Facebook and website	2 applications received to date
Maintaining website and Facebook with relevant safety posts	Daily information	ongoing
Created spreadsheet to track Year of Service for members	Awarding 3 members with 20,35 & 40 year medals	Ceremony being planned
Collaborated with CAO on potential WSIB platform for training and records management	Planning stages	ongoing
Created templates for Emergency Management Committee	Action Items	complete
By-law		
ARIS – MTO Agreement for issuing parking fines	Working with Onserve	12-16 weeks for approval
3 Open Investigations	ongoing	By-law and fire
Created new By-Law Enforcement tab on Website	Launched	ongoing
Maintaining Website and Facebook with safety messages	Daily	ongoing

Training for Municipal Law Enforcement Officer	Complete	Certified
Radios	Received	In operation daily
Body camera	Received	In operation
Created a tracking system for by-law calls to flag level of awareness/caution	Updated daily	ongoing
Creating a fillable form for on-scene reporting	Being created	ongoing
Parking enforcement at Merrickville Public School	Ongoing	Working with School board
Overnight winter parking	Ongoing	Education and enforcement-ongoing
Enforcing Highway Traffic Act – pushing snow on the road	Site visits, Facebook posts, website posts	Education and enforcement - ongoing
Municipal Law Enforcement Officer certification/Provincial Offenses Officer certification	Course completion	complete