

## Village of Merrickville-Wolford Committee of the Whole Minutes

Date: February 10, 2025  
Time: 3:00 pm  
Location: Council Chambers

Members Present Mayor Cameron  
Deputy Mayor Barr  
Councillor Gural  
Councillor Ireland

Members Absent Councillor Maitland

Staff Present Kirsten Rahm, Treasurer/Manager, Finance  
Julia McCaugherty-Jansman, Clerk  
Brad Cole, Fire Chief  
Dan Halladay, Chief Building Official  
Darlene Plumley, CAO  
Chad Kean, Manager of Public Works

Others Present Jane Hess, EKIOC Coordinator

### 1. Call to Order

The meeting was called to order at 3:00 p.m.

### 2. Approval of Agenda

**Moved By** Councillor Ireland  
**Seconded By** Deputy Mayor Barr

THAT the Agenda for the Committee of the Whole Meeting held on February 10, 2025, be approved as presented.

**Carried**

### 3. Disclosure of Pecuniary Interest and the General Nature Thereof

Deputy Mayor Barr declared a pecuniary interest for Item 10.3.1 on the Agenda. The general nature of the pecuniary interest was due to her involvement in various groups who applied for the Community Grant Program.

**4. Public Question Period to Committee**

None.

**5. Motions for Consideration**

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Ireland

THAT the Committee of the Whole receive for information the Motions for Consideration document as presented.

**Carried**

**6. Consent Agenda**

Councillor Gural requested that Item 6.1 be removed from the Consent Agenda and voted on separately to acknowledge the medal recipient Randall Stowell.

Deputy Mayor Barr requested that Item 6.6 be removed from the Consent Agenda and voted on separately to get clarification on the UCLG Growth Management Strategy and what staff members will be overseeing the process.

**Moved By** Mayor Cameron

**Seconded By** Deputy Mayor Barr

THAT all items listed under the Consent Agenda, with the exception of Items 6.1 and 6.6, be accepted as presented.

**Carried**

**Moved By** Mayor Cameron

**Seconded By** Councillor Ireland

THAT item 6.1 listed under the Consent Agenda, being the Letter from MP Barrett for the King Charles III Coronation Medal Recipient, be accepted as presented.

**Carried**

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Ireland

THAT Item 6.6 listed under the Consent Agenda, being the UCLG Growth Management Strategy document, be accepted as presented.

**Carried**

- 6.1 Letter from MP Barrett - King Charles III Coronation Medal Recipient**
- 6.2 Letter from Minister of Rural Affairs - Rural Economic Development Strategy**
- 6.3 Ontario News - Risk Management Program**
- 6.4 Canada's Agriculture Day Proclamation - February 13, 2025**
- 6.5 World Thinking Day Proclamation - February 22, 2025**
- 6.6 UCLG Growth Management Strategy (GMS)**

**7. Delegations**

- 7.1 Jane Hess - Every Kid In Our Communities**

**Moved By** Mayor Cameron

**Seconded By** Councillor Ireland

THAT the Committee of the Whole receive for information the delegation from Jane Hess regarding the work of Every Kid In Our Communities in Leeds and Grenville.

**Carried**

**8. Planning**

- 8.1 Strategy for Sanitary Capacity Improvements**

**Moved By** Mayor Cameron

**Seconded By** Councillor Ireland

THAT the Committee of the Whole receive for information the documents provided by Neil Caldwell regarding the various infrastructure initiatives for the sanitary capacity system.

**Carried**

**9. By-laws**

- 9.1 Repeal of Designation By-law - 106 Colborne Street East**

**Moved By** Councillor Ireland

**Seconded By** Mayor Cameron

THAT the Committee of the Whole receive for information the report and draft by-law regarding the repeal of heritage designation By-law 13-90 for 106 Colborne Street East;

AND FURTHER THAT Committee direct staff to bring the draft by-law to the February 24<sup>th</sup> Regular Council Meeting for approval.

**Carried**

## **10. Staff Reports**

### **10.1 Public Works Department**

#### **10.1.1 Speed Study and Speed Policy**

A request was made for staff to collect traffic speed data in the spring and summer along the stretch of Kilmarnock Road that experiences complaints about speeding to determine if a reduced speed limit is required.

**Moved By** Mayor Cameron

**Seconded By** Deputy Mayor Barr

THAT the Committee of the Whole receive the Speed Study provided by JP2G dated January 31, 2025;

AND FURTHER THAT the Committee directs staff to bring a By-Law to the February 24<sup>th</sup> Regular Council Meeting for final approval of the Speed Study and to implement the associated recommendations in the Speed Study and as outlined in this report.

**Carried**

#### **10.1.2 Brush Amnesty Program for 2025**

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Ireland

THAT the Committee of the Whole receive for information the report and proposed schedule for the 2025 Brush Amnesty Dates;

AND FURTHER THAT Committee direct staff to bring back the proposed schedule to the February 24<sup>th</sup> Regular Council Meeting and recommend that Council authorize staff to proceed with the

Brush Amnesty Program at the landfill site for the days outlined in Schedule A of this report.

**Carried**

### **10.1.3 Flower Baskets for 2025 Season**

**Moved By** Deputy Mayor Barr  
**Seconded By** Councillor Ireland

THAT the Committee of the Whole receive for information the report regarding the seasonal hanging baskets for 2025;

AND FURTHER THAT the Committee directs staff to bring the request for the proposed flower baskets and planters as outlined in this report to the February 24<sup>th</sup> Regular Council Meeting and recommend Council approval of the proposal for 2025 as presented.

**Carried**

## **10.2 Fire Department/Emergency Management**

### **10.2.1 2025 EOFA Fire Games Update Report**

**Moved By** Mayor Cameron  
**Seconded By** Councillor Ireland

THAT the Committee of the Whole receive for information the update report on the 113<sup>th</sup> (EOFA) Fire Games being hosted in Merrickville-Wolford in June 2025;

AND FURTHER THAT Committee direct staff to bring the Noise By-law Exemption Application Form to the February 24<sup>th</sup> Regular Council Meeting and recommend that Council approve the request as presented for the event.

**Carried**

## **10.3 Finance Department**

### **10.3.1 2025 Community Grants Program**

Deputy Mayor Barr left the meeting at 4:02 p.m. due to the declared pecuniary interest for Item 10.3.1.

The following direction was given to staff to bring back to the February 24th Regular Council Meeting for final consideration:

Beth Donovan Hospice - \$4125 from Hospital Reserve

Agricultural Society - \$75 In-Kind, \$4375 Monetary

Chamber (Snowflake Festival) - \$200 In-Kind

Christmas in Merrickville - \$200 In-Kind

Lions (Christmas Hamper Program) - \$600 In-Kind

Classic Car Show - \$525 In-Kind

ECO Champs (Lions) - \$200 In-Kind

Festival of the Arts - \$25 In-Kind, \$5125 Monetary

Girls Inc. - \$200 In-Kind, \$1000 Monetary

Porchfest - \$1500 Monetary

Public School Holiday Feast - \$50 In-Kind

Run Merrickville - \$200 In-Kind

Scout Group - \$500 In-Kind

Seniors' Exercise Class - \$3000 In-Kind

TNIM - \$1500 In-Kind

Total Monetary - \$12,000

Total In-Kind Value - \$7275

**Moved By** Councillor Ireland

**Seconded By** Mayor Cameron

THAT the Committee of the Whole receives for information the report regarding the 2025 Community Grant Program;

AND FURTHER THAT Committee give staff direction on the allocation of funds and In-Kind requests for the Community Grant Program to be brought to the February 24<sup>th</sup> Regular Council Meeting for final approval.

**Carried**

**10.4 Building Department**

**10.5 CAO/Administration**

**10.5.1 Mid-Term Restructuring of the Committees of Council**

Deputy Mayor Barr returned to the meeting at 4:15 p.m.

**Moved By** Mayor Cameron

**Seconded By** Councillor Ireland

THAT the Committee of the Whole of the Corporation of the Village of Merrickville-Wolford receive for information the report regarding the mid-term restructuring of the Committees of Council.

**Carried**

**11. Action Items**

**11.1 Merrickville Lions Club - Campground Sublicense Agreement**

**Moved By** Mayor Cameron

**Seconded By** Deputy Mayor Barr

THAT the Committee of the Whole receive for information the letter from Yves Grandmaitre, Campground Committee Chair, regarding the renewal of the license to operate the Lions Club Campground and the draft sublicense agreement;

AND FURTHER THAT Committee directs staff to bring back the sublicense agreement to the February 24<sup>th</sup> Regular Council Meeting and recommend that Council authorize the Mayor and CAO to sign the agreement as presented.

**Carried**

**11.2 OCWA Operational Plan - Commitment & Endorsement**

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Ireland

THAT the Committee of the Whole receive for information the Ontario Clean Water Agency (OCWA) Operational Plan and Commitment and Endorsement Letter request;

AND FURTHER THAT Committee direct staff to bring the Operational Plan and endorsement letter to the February 24<sup>th</sup> Regular Council Meeting and recommend authorization to the Mayor and CAO to sign the commitment and endorsement letter as presented.

**Carried**

**12. Discussion Items**

**12.1 Request for Merrickville Bus Stop**

Councillor Gural requested that staff maintain contact with the North Grenville Director of Corporate Services regarding the feasibility of expanding the service of NG Transit to include a bus stop in Merrickville.

Mayor Cameron requested that staff determine the costs that would be associated with this.

**13. Notices of Motion**

None.

**14. Announcements/Statements from Members**

None.

**15. Closed Session**

None.

**16. Resume Open Session**

None.

**17. Adjournment**

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Ireland

THAT the Committee of the Whole adjourn at 4:34 p.m.

**Carried**

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Councillor Margaret Gural

Clerk Julia McCaugherty-Jansman