

Date: April 28, 2025
From: CAO Plumley
Re: Administration and Finance Activity Update

Recommendation:

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the Departmental Activity Update as presented.

Annual Repayment Limit Cost of Borrowing	Explanatory Document	May 12, 2025	Finance
Year End Audit	April 22 - 25	Report Summer 2025	Finance
Water/Wastewater Master Plan	Jp2g	May 2025	CAO PW JP2G
Review of Community Grants Policy	ongoing		CAO
Community Coalition	Limited Interest expressed		CAO
Economic Development Coalition			
Contacted North Grenville re. bus stop/associated costs	Brief discussion April 9, Hillary Geneau	Further follow up required	CAO
Disposition of Property By-law and Policy	Under review	May 12, 2025	Clerk
Municipal By-law Review/Updates	ongoing		Clerk/CAO
Property Standards By-law	deferred		Clerk
Revised Committee Mandates	ongoing	Staff to evaluate interest of members and track afternoon or evening availability	Clerk
Canada Day Ad Hoc Committee	Worksheet	attached	CAO/Clerk
Town Hall Meeting Format	Being developed	2025	CAO
Development Charges Study	Draft document to be presented	May 12, 2025	Treasurer Watson & Associates
Water Rate Study	Draft document to be presented	May 12, 2025	Treasurer Watson & Associates

Financial Strategy Asset Management	Draft document presented	June 9, 2025	Treasurer Watson & Associates
Financial Software Integration	Ongoing	Spring 2025	Treasurer
Records Retention Program	Ongoing	2025	All staff
Draft Zoning By-law	Public Meeting revised final draft final version	May 26, 2025 5:00 pm June 9, CoW June 23, Council	Council Planning
Smiths Falls Youth Arena Facility Study Proposal	Pending summary draft from Smiths Falls	Will be circulated upon receipt	CAO
Accessible Washroom	Requested follow up	attached	CAO/PWM
Strategic Planning Phase Two	Ongoing discussion N.G. Bellchamber	Proposed meeting upon receipt of financial strategy document from Watson and Associates	CAO