

Date: March 24, 2025
 From: Chad Kean, Manager of Public Works
 Re: Departmental Activity Update

Recommendation:

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the Departmental Activity Update as presented.

Topic	Activity	Status	Involved
Public Works Operations			
Brushing and Ditching Tenders Posted	Tenders posted on public platforms	Will present to Council when closed and evaluated	PW
Road Check / Plowing	Winter Road Maintenance	On-Going in February	PW
JCB Backhoe – rebuild transmission	Rebuild Transmission (Report PW-2025-03)	Completed	PW
GPS	Installation in PW Fleet, shape file integration, training	On-going in March	PW
New Plow Unit	Final Assembly	March 2025	PW
Fleet Repairs	Various repairs and maintenance	On-going	PW
Sign Review	Fabrication of New Street Signs	Ongoing; 30 completed and to be installed	PW
Speed Study Sign Review and Order	Order / fabricate of new signs based on recommendations in Speed Study	Quotes obtained and fabrication to follow. PW to install.	PW
Municipal Consents	Review and site and respond to designer / contractor	On-going as received	PW
Tenders			
Prepare and advertise for Ditching and Brushing Tenders and addendums	Advertise tenders and addendums on public forum	Tenders close March 28	PW
Waste			

Waste Pick-Up Research	Determine Logistics and Costs	On-Going	PW RPRA CMO
Recreational			
N/A			
Facilities			
Annual Fire Extinguisher Review	Undertaken at all facilities	Completed	PW
Continued Cleaning	All facilities following events	On-Going	PW
Merrickville Community Centre	Painting of interior	Completed	PW
Staff			
Full Time Operator	PW Operator	Selected and hired	PW
Job Posting for Summer Students	Posted for 2 students	Closes March 31	PW
Water and Sewer			
Capital and Maintenance Work at the Water and Wastewater plant	Review proposed work and costs	On-Going	PW
Review capacity allocation	Review current and remaining allocation for internal discussions	On-Going	PW
Master Plan for Infrastructure Work	Working with consultants for MP and Work Schedules	On-Going	PW
Grants			
Ontario Trillium Grant – rink and ramps	Application for Rinks boards and ramp at Rink House	Submitted March 5	PW CAO
Community Centre Project - <i>Generator</i>	Generator and HRV completed.	Complete	PW
Community Centre Project – <i>AODA Accessibility</i>	Doors and actuators installed	Completed	PW
Community Centre Project – <i>Exterior Renovation</i>	Drawings being developed for the exterior work.	Contractors have been briefed schedule forthcoming.	PW