

Report to Committee of the Whole

Date: 4/14/2025
From: Julia McCaugherty-Jansman, Clerk
Re: Sale and Disposition of Municipal Land and Road Closure Policies – First Draft

RECOMMENDATION

THAT the Committee of the Whole receive for information the report and the draft Sale and Disposition of Municipal Land Policy and the draft Road Closure Policy;

AND FURTHER THAT Committee directs staff to proceed with Option _____ as outlined in the report.

BACKGROUND

On March 8, 2010, Council approved and enacted By-law 08-10, being a By-law to establish a municipal policy with regard to the sale of municipal lands. This By-law is attached to this report as Schedule “A” for reference.

ANALYSIS

In order to continuously maintain and increase transparency and accountability, staff have recently undergone a review of this By-law and have drafted a new revised Sale and Disposition of Municipal Land Policy. The first draft of this Policy is attached to this report as Schedule “B” for review. In addition to this, a draft Road Closure Policy has also been drafted, and is attached to this report as Schedule “C”.

The purpose of this review and new draft Policies is to ensure that the process of the sale and disposition of municipal lands, as well as the road closure process, is clear and easy to interpret for the public, for Council, and for staff to reference moving forward. The current By-law does not offer as clear an interpretation as possible, therefore staff have taken on the task of reviewing other municipal sale of lands policies and have drafted the attached Policies for first review.

BUDGET/LEGAL IMPLICATIONS

The cost for legal review of the Policy has been incurred.

CONCLUSION

The draft Policies are attached for the Committee of the Whole to review and provide feedback on. Committee has two options to consider for the next steps with these draft Policies, which are noted below. Staff request that Committee of the Whole provide direction to staff on which option to proceed with.

Option A: Make any requested or required changes to the draft Policies and bring the final draft Policies and necessary by-laws to the April 28th Regular Council Meeting for final approval.

Option B: Continue making the required changes to the draft Policies and bring the draft Policies to the May 12th Committee of the Whole Meeting for further discussion.

ATTACHMENTS

Schedule “A” – By-law 08-10

Schedule “B” – Draft Sale and Disposition of Municipal Land Policy

Schedule “C” – Draft Road Closure Policy

Submitted by:

Julia McCaugherty-Jansman, Clerk

Approved by:

Darlene Plumley, CAO