

Report to Committee of the Whole

Date: 5/12/2025
From: Dan Halladay, Chief Building Official
Re: First Quarter Report 2025

RECOMMENDATION

THAT the Committee of the Whole of the Village of Merrickville-Wolford receives for information the First Quarter Report for the Building Department for 2025.

BACKGROUND

The Building Department regularly receives and reviews various applications for permits, as well as the issuance (or refusal of the issuance), of construction and demolition permits, which typically requires site inspections and approvals as mandated under the Ontario Building Code.

ANALYSIS

The chart below shows the number of permits that were issued during the same timeframe as the previous 5 years. In addition to providing the number of permits, they have been separated to show the various types of permits.

January - April	2021	2022	2023	2024	2025
Total Permits	25	19	34	46	17
New Residential	5	3	3	22	3
Accessory Buildings	8	7	4	4	0
Pools	2	2	1	0	0
Demolition	0	1	5	4	3
Residential Additions	0	2	2	1	4
Renovations	9	3	6	3	2
Sewage systems	0	0	6	3	1
Septic Review	0	0	5	1	2
Decks	1	1	0	6	0
Solid Fuel	0	0	0	1	0
Signs	0	0	2	0	1
Solor Panels	0	0	0	1	1

The Administrative Assistant for the Building Department has been assisting in updating the forms for the Building Department, making them electronically fillable and accessible on the Village website. The process of digitizing the Building Department records has also been started and is an ongoing process. The continued use of the digital permitting system, called Centre for Geographic Information Systems (CGIS), benefits the Building

Department. This electronic permitting system allows online permitting and the digital inputting of inspection reports as well as reports to MPAC, Stats Can, and Tarion to generate service level and efficiencies.

Septic inspections by the Building Department have started up again following the winter season.

BUDGET/LEGAL IMPLICATIONS

The Building Department expects to see permits remain moderate and inspections increase over the next several years with the Merrickville Grove Subdivision well into construction, and with newly severed lots looking to be developed, though this is always dependent upon local and national economic factors.

CONCLUSION

This report is for information purposes.

ATTACHMENTS

None

Submitted by:

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Approved by:

Darlene Plumley, CAO