

Report to Council

Date: 5/26/2025

From: CAO Plumley/Finance Rahm

Re: CAO and Finance Activity Update

Recommendation:

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the Departmental Activity Update as presented.

Finance		
Item	Targeted Date	Comments
Year End Audit	Completed	Report Summer 2025
Development Charges Study	May 20, 2025	Draft presented Additional follow-up June 2025
Water Rate Study	May 20, 2025	Draft presented Additional follow-up June 2025
Financial Strategy Asset Management	June 9, 2025	Draft will be presented with additional follow-up in June
Financial Software Integration	Payroll component complete Operation component completed	Capital component ongoing, anticipated completion in July of 2025
Borrowing Summary	COW June 9, 2025	Reviewing variables based on length of term
CAO		
Community Grants Policy	Fall 2025	Reviewing Options with comparator Municipalities
Contacted North Grenville re. bus stop/associated costs	Summer 2025	Further follow up required
Town Hall Meeting Format	Summer of 2025	Being developed
Smiths Falls Recreation Proposal	Pending summary draft from Smiths Falls	Will be circulated upon receipt CAO
Accessible Washroom	Progress with tendering to confirm pricing June 2025	Location change required due to proposed Wellington St. Upgrade in 2026
Strategic Planning Phase Two	July 2025 N.G. Bellchamber	Proposed meeting upon receipt of financial strategy document from Watson and Associates

<u>Capacity Fact Sheet</u>	Confirm Resolution Minutes April 28, 2025	THAT the Council of the Corporation of the Village of "Merrickville-Wolford approve the recommendation of Committee of the Whole, being to proceed with the option of the phased-in approach to allocate 40 connections to McLean's Landing Phase II."
<u>Capacity Fact Sheet</u> Clarify south side distribution	Minutes April 28, 2025	<i>"move forward by redistributing already calculated numbers and allocating capacity based on development that can be realistically completed."</i>
<i>Master Plan Process</i>	Email Jp2G February 19, 2025	<i>Assess the options to provide service to the north side of the Rideau River and to other vacant lots.</i>
<u>Capacity Fact Sheet</u> <i>Master Plan Process</i>	JP2G Correspondence October 15, 2024	<i>"Generally accepted that once 80% of the design capacity is reached by existing and committed connections, a municipality should consider exploration of additional plant capacity and/or constrain new connections. The current situation would suggest Council proceed with caution regarding any new significant sanitary connection requests. It is important to appreciate the reasons for the change in the uncommitted."</i>
Public Meeting for Master Plan	Date yet to be determined in the Fall of 2025	If funding is received for the project, more details will be provided.
Business Improvement Association	Report to Committee of the Whole June 9, 2025	Investigate steps with regard to what is required and the process required to move it forward. Clarification is required.