

## Village of Merrickville-Wolford Regular Council Minutes

Date: May 26, 2025  
Time: 6:00 pm  
Location: Council Chambers

Members Present Mayor Cameron  
Deputy Mayor Barr  
Councillor Gural  
Councillor Ireland  
Councillor Maitland

Staff Present Kirsten Rahm, Treasurer/Manager, Finance  
Julia McCaugherty-Jansman, Clerk  
Darlene Plumley, CAO  
Chad Kean, Manager of Public Works

Others Present Elisabeth Preston, Delegation  
Gina Jelmini, Delegation

### 1. Call to Order

The meeting was called to order at 6:00 p.m.

### 2. Approval of Agenda

Councillor Gural noted the process identified on the Agenda for Public Question Period, being that questions will be addressed during the section on the Agenda that it pertains to.

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Ireland

THAT the Agenda for the Regular Council Meeting held on May 26, 2025 be approved as presented.

**Carried**

### 3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

### 4. Public Question Period to Council

None.

**5. Motions for Consideration**

**Moved By** Councillor Maitland

**Seconded By** Councillor Gural

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the Motions for Consideration document as presented.

**Carried**

**6. Consent Agenda**

Deputy Mayor Barr requested that Item 6.4.1 be voted on separately. She noted the OMAA Long Service Recognition Award correspondence document and congratulated CAO Darlene Plumley on her achievement.

**Moved By** Councillor Gural

**Seconded By** Councillor Ireland

THAT the Council of the Corporation of the Village of Merrickville-Wolford approve all items listed under the Consent Agenda as presented and recommended.

**Carried**

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Maitland

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive Item 6.4.1, being the OMAA Long Service Recognition Award for Darlene Plumley, be accepted for information.

**Carried**

**6.1 Adoption of Minutes**

**6.1.1 Regular Council Meeting - April 28, 2025**

**6.1.2 Committee of the Whole Meeting - May 12, 2025**

**6.1.3 Special Council Meeting - May 20, 2025**

**6.2 Public Works**

#### **6.2.1 Wellington Street Capital Project and Funding Application**

#### **6.2.2 Terms of Reference for Master Service Plan (Phase 1)**

### **6.3 By-laws**

#### **6.3.1 By-law 30-2025: Sale and Disposition of Municipal Lands Policy**

THAT the Council of the Corporation of the Village of Merrickville-Wolford give First, Second, Third and Final Reading to By-law 30-2025, being a By-law to Repeal and Replace By-law No. 08-10, A By-law to Establish a Municipal Policy with Regard to the Sale of Municipal Lands;

AND FURTHER THAT authorization be given to the Mayor and Clerk to sign, seal and place in the By-law Book for the Municipality By-law Number 30-2025.

#### **6.3.2 By-law 31-2025: Road Closure Policy**

THAT the Council of the Corporation of the Village of Merrickville-Wolford give First, Second, Third and Final Reading to By-law 31-2025, being a By-law to Adopt a Municipal Road Closure Policy;

AND FURTHER THAT authorization be given to the Mayor and Clerk to sign, seal and place in the By-law Book for the Municipality By-law Number 31-2025.

### **6.4 Correspondence**

#### **6.4.1 OMAA Long Service Recognition Award - Darlene Plumley**

## **7. Planning Matters**

None.

## **8. Delegations**

### **8.1 Elisabeth Preston & Gina Jelmini - Orchards of River Bend Proposed Subdivision**

**Moved By** Councillor Gural

**Seconded By** Councillor Ireland

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the delegation from Elisabeth Preston & Gina Jelmini regarding the Orchards of River Bend draft plan of subdivision.

**Carried**

**9. By-laws**

None.

**10. Staff Reports**

**10.1 Public Works Department**

**10.1.1 Departmental Activity Update**

**Moved By** Councillor Maitland

**Seconded By** Councillor Gural

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the Departmental Activity Update as presented.

**Carried**

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Maitland

THAT Council direct staff to resubmit the request to the United Counties of Leeds and Grenville to install a 4-way stop at the intersection of County Road 15, County Road 16, and HF McLean Road.

**Carried**

**10.2 Fire Department/Emergency Management**

**10.2.1 Departmental Activity Update**

**Moved By** Councillor Gural

**Seconded By** Councillor Ireland

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the Departmental Activity Update Report from the Fire Department/By-law Enforcement.

**Carried**

**10.3 Finance Department**

### **10.3.1 2025 Tax Rates – Aggregate Extraction Modification**

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Ireland

THAT the Council of the Corporation of Merrickville-Wolford amend Schedule “A” of By-Law 06-2025 to adjust the Industrial Occupied Class Rate and introduce the Aggregate Class.

**Carried**

### **10.3.2 911 Property Number Signs – Amend Fee Schedule**

**Moved By** Councillor Maitland

**Seconded By** Councillor Gural

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the report regarding the proposed increase of 911 Property Number Signs within Schedule F of the Village’s Fees and Charges By-law;

AND FURTHER THAT Council approve a fee increase for 911 Property Number Signs from \$75 to \$125 and direct staff to amend Schedule F as recommended.

**Carried**

## **10.4 Building Department**

None.

## **10.5 CAO/Administration**

### **10.5.1 Departmental Activity Update - CAO/Finance**

**Moved By** Councillor Gural

**Seconded By** Councillor Ireland

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the Departmental Activity Update Report from the Administration/Finance Departments.

**Carried**

### **10.5.2 Departmental Activity Update - Clerk**

**Moved By** Councillor Maitland  
**Seconded By** Councillor Gural

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the Departmental Activity Update for the Clerk Department as presented.

**Carried**

## **11. Action Items**

### **11.1 2024 OPP Detachment Board Annual Report**

**Moved By** Councillor Gural  
**Seconded By** Deputy Mayor Barr

THAT the Council of the Corporation of the Village of Merrickville-Wolford accept the 2024 Annual Report from the Grenville O.P.P Detachment Board for information.

**Carried**

### **11.2 Committee Appointment - 2025 Canada Day Committee**

**Moved By** Councillor Gural  
**Seconded By** Councillor Ireland

THAT the Council of the Corporation of the Village of Merrickville-Wolford appoint Paul Broadbent to the 2025 Canada Day Committee.

**Carried**

## **12. Notice of Motions**

Councillor Ireland gave notice of a motion that will be brought to the June 9th Committee of the Whole Meeting. The purpose of the motion is to address rural infrastructure.

## **13. Announcements/Statements from Members**

None.

## **14. Closed Session**

None.

**15. Resume Open Session**

None.

**16. Confirmatory By-law 32-2025**

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Maitland

THAT the Council of the Corporation of the Village of Merrickville-Wolford give First, Second, Third and Final Reading to By-law 32-2025 Being a By-law to Confirm the Proceedings of Council for the Regular Meeting of May 26, 2025;

AND FURTHER THAT authorization be given to the Mayor and Clerk to sign, seal and place in the By-law Book for the Municipality By-law Number 32-2025.

**Carried**

**17. Adjournment**

**Moved By** Councillor Gural

**Seconded By** Councillor Ireland

THAT the Council of the Corporation of the Village of Merrickville-Wolford adjourn at 6:51 p.m.

**Carried**

---

Mayor Michael Cameron

---

Clerk Julia McCaugherty-Jansman