

Report to Council

Date: 6/23/2025
From: Julia McCaugherty-Jansman, Clerk
Re: Blockhouse Museum Municipal Services Board – Staff Appointment

RECOMMENDATION

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the report regarding the staff appointment change to the Blockhouse Museum Municipal Services Board;

AND THAT Council repeal Resolution R-337-23;

AND THAT Council appoint Village employee Shelley Mackenzie to the Blockhouse Museum Municipal Services Board.

BACKGROUND

At the October 10th, 2023 Council Meeting, Kirsten Rahm the Treasurer/Manager of Finance was appointed to the Blockhouse Museum Municipal Services Board as the Village employee member via Resolution R-337-23. This resolution is attached as Schedule “A” to this report.

ANALYSIS

The Administrative Clerk for the Public Works and Building Departments, Shelley Mackenzie, has offered to replace the Treasurer on the Board as she has an interest in this field and in expanding her role. There may be capacity to assist with the supervision responsibilities of the summer students, and it will streamline the process by having her as the staff liaison to coordinate assistance from Public Works when required.

The Treasurer will still act in the finance capacity for the board but will no longer be required to attend meetings.

BUDGET/LEGAL IMPLICATIONS

None.

CONCLUSION

Staff are recommending that Resolution R-337-23, being the appointment of Kirsten Rahm to the Board, be repealed and that Shelley Mackenzie be appointed.

ATTACHMENTS

Schedule “A” – Resolution R-337-23

Submitted by:

Julia McCaugherty-Jansman, Clerk

Approved by:

Darlene Plumley, CAO