

## **Village of Merrickville-Wolford Committee of the Whole Minutes**

Date: June 9, 2025  
Time: 3:00 pm  
Location: Council Chambers

Members Present Mayor Cameron  
Deputy Mayor Barr  
Councillor Gural  
Councillor Ireland  
Councillor Maitland

Staff Present Kirsten Rahm, Treasurer/Manager, Finance  
Julia McCaugherty-Jansman, Clerk  
Brad Cole, Fire Chief  
Dan Halladay, Chief Building Official  
Darlene Plumley, CAO  
Chad Kean, Manager of Public Works

Others Present Forbes Symon, Senior Planning Consultant  
Janet Weir, Applicant

### **1. Call to Order**

The meeting was called to order at 3:02 p.m.

Councillor Gural noted that the Pride Flag has been raised at the community flagpole for Pride Month. She also highlighted that June is National Indigenous History Month and Seniors Month.

### **2. Approval of Agenda**

**Moved By** Councillor Maitland

**Seconded By** Deputy Mayor Barr

THAT the Agenda for the Committee of the Whole Meeting held on June 9, 2025, be approved as presented.

**Carried**

### **3. Disclosure of Pecuniary Interest and the General Nature Thereof**

None.

#### **4. Public Meeting**

**Moved By** Mayor Cameron

**Seconded By** Councillor Ireland

THAT the Committee of the Whole enter into a Statutory Public Meeting to consider the application to amend Zoning By-law 23-08, as amended, of the Village of Merrickville-Wolford, File Number ZBA-04-2025.

**Carried**

##### **4.1 ZBA-04-2025 (St. Ann Catholic Church)**

Councillor Gural as the Chair called the Public Meeting to order. She gave an overview of the proposed application and noted that this Public Meeting was to discuss a Zoning By-law amendment under Section 34 of the Planning Act.

The Clerk stated that notice of Public Meeting for File ZBA-04-2025 (St. Ann Catholic Church) was advertised on the Village website and publicly on May 5th, 2025, with a Public Meeting sign posted on the property on May 5th. Notices were mailed to properties within 120m of the property on May 6th. All other notification requirements were met. Forbes Symon, Senior Planner, provided a brief overview of the Planning Report and the proposed zoning by-law amendment for file ZBA-04-2025 (St. Ann Catholic Church).

The proposed zoning amendment would serve to amend Zoning By-law 23-08, as amended, by rezoning the proposed severed lot from 'Institutional' (I) zone to 'Residential Type 2' (R2) zone to permit the future residential use of the lands. This zoning amendment is Condition #2 to be fulfilled as part of Consent Applications B-111-24 and B-112-24.

Agency comments were received from Enbridge Gas and Parks Canada. No concerns were identified from the agencies. No comments were submitted from the public in writing.

The applicant was provided an opportunity to comment on the application. The applicant provided a brief summary of the purpose of the application. She outlined the reason for the proposed severance of the property and the reason for the zoning amendment to maintain the operation of St. Ann Church and sell the property that the rectory is situated on.

The opportunity was provided for members of the public to comment. No comments from the public were offered.

Committee of the Whole members were provided an opportunity to ask questions or provide comment. There were no questions or comments.

There were no further questions. The Public Meeting for File ZBA-04-2025 was closed.

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Ireland

THAT the Committee of the Whole close the Public Meeting portion of the meeting and enter back into the Committee Meeting.

**Carried**

**5. Public Question Period to Committee**

None.

**6. Motions for Consideration**

**Moved By** Mayor Cameron

**Seconded By** Councillor Maitland

THAT the Committee of the Whole receive for information the Motions for Consideration document as presented.

**Carried**

**7. Consent Agenda**

**Moved By** Councillor Ireland

**Seconded By** Councillor Maitland

THAT all items listed under the Consent Agenda be accepted for information as presented.

**Carried**

**7.1 OCWA Water Quality Report - April 2025**

**7.2 Emergency Management Modernization Act Provincial Update  
Correspondence**

**7.3 OPP Cost Recovery Model Review Provincial Update Correspondence**

**7.4 UCLG Asset Management Plan 2025 Survey**

**7.5 2025 Lasalle Causeway Approved Marine Navigation Schedule**

**8. Planning Matters**

**8.1 Final Draft Zoning By-law**

**Moved By** Deputy Mayor Barr

**Seconded By** Mayor Cameron

THAT the Committee of the Whole receive for information the Planning report and final draft Zoning By-law 33-2025;

AND FURTHER THAT Committee direct staff to bring the final Zoning By-law 33-2025 to the June 23<sup>rd</sup> Regular Council Meeting for final approval and passage.

**Carried**

**9. Delegations**

None.

**10. By-laws**

**10.1 Committee of Adjustment Draft By-law and Terms of Reference**

**Moved By** Mayor Cameron

**Seconded By** Councillor Ireland

THAT the Committee of the Whole receive for information the report regarding the draft by-law and Terms of Reference for the Committee of Adjustment;

AND FURTHER THAT Committee direct staff to bring the final draft by-law and Terms of Reference to the June 23<sup>rd</sup> Regular Council Meeting for approval.

**Carried**

**11. Staff Reports**

**11.1 Public Works Department**

### **11.1.1 Blue Box Transitioning - Non-Eligible Sources**

A friendly amendment was made to the recommendation to change "final approval" to "further discussion".

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Maitland

THAT the Committee of the Whole receive this report for information and discussion;

AND THAT the Committee directs staff to proceed with Options 1 and 2, as outlined in this report to bring forward to the June 23<sup>rd</sup> Regular Council Meeting for further discussion.

**Carried**

### **11.1.2 Curbside Pick-up Throughout the Municipality**

A friendly amendment was made to the recommendation to change "final approval" to "further discussion".

**Moved By** Councillor Ireland

**Seconded By** Mayor Cameron

THAT the Committee of the Whole receive this report for information and discussion;

AND THAT the Committee directs staff to proceed with Options 1 and 3A, as outlined in this report to bring forward to the June 23<sup>rd</sup> Regular Council Meeting for further discussion.

**Carried**

## **11.2 Fire Department/Emergency Management**

### **11.2.1 Proposed EMS Response Unit**

A friendly amendment was made to include the additional costing in the report back to Council.

**Moved By** Deputy Mayor Barr

**Seconded By** Mayor Cameron

THAT the Committee of the Whole receive for information the report outlining the request from Leeds and Grenville Paramedic

Service to house a first response paramedic vehicle in the Merrickville Fire Department fire station;

AND THAT Committee directs the CAO and Fire Chief to work with Leeds and Grenville Paramedic Service to bring back a possible lease agreement and additional costing to the June 23<sup>rd</sup> Regular Council Meeting for final approval.

**Carried**

### **11.3 Finance Department**

None.

### **11.4 Building Department**

None.

### **11.5 CAO/Administration**

#### **11.5.1 Canada Day 2025**

**Moved By** Mayor Cameron

**Seconded By** Councillor Ireland

THAT the Committee of the Whole receive for information the report regarding the schedule of events and budget for the 2025 Canada Day in Merrickville-Wolford.

**Carried**

#### **11.5.2 Committee Recruitment Update**

**Moved By** Mayor Cameron

**Seconded By** Councillor Maitland

THAT the Committee of the Whole receive for information the report regarding Committee recruitment;

AND FURTHER THAT Committee direct staff to bring the update report to the June 23<sup>rd</sup> Regular Council Meeting with the direction to proceed with Option 2 as included in the report.

**Carried**

### **11.5.3 Accessible Public Washroom in the Village of Merrickville-Wolford**

**Moved By** Mayor Cameron

**Seconded By** Councillor Ireland

THAT the Committee of the Whole receive for information the report outlining the proposed Memorandum of Understanding with the Chamber of Commerce, Main Street Restaurant and The Village of Merrickville-Wolford regarding the installation of an Accessible Public Washroom at 112 Wellington St.;

AND FURTHER THAT the Memorandum of Understanding be brought to the June 23rd, 2025 Regular Council Meeting for endorsement by Council.

**Carried**

## **12. Action Items**

### **12.1 May 26th Notice of Motion - Councillor Ireland - Addressing Rural Road Infrastructure**

**Moved By** Councillor Ireland

**Seconded By** Mayor Cameron

THAT the Committee of the Whole receive for information the motion brought forward by Councillor Ireland regarding rural road infrastructure;

AND THAT Committee direct staff to bring it to the June 23<sup>rd</sup> Regular Council Meeting for final decision.

**Carried**

## **13. Discussion Items**

### **13.1 Traffic Safety - Intersection at County Road 43 and St. Lawrence Street**

Mayor Cameron discussed an email he received recently from a resident regarding a close call for an accident at the 3-way stop intersection of County Road 43, Main Street and St. Lawrence. He noted that a conversation would be beneficial to have on how to better manage the intersection and move the conversation forward. He continued that including North Grenville, Montague, United Counties of Leeds and

Grenville, and Parks Canada in the conversation would assist in being able to see how to better manage the intersection.

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Maitland

THAT Committee direct staff to speak to United Counties of Leeds and Grenville and Parks Canada to explore opportunities for Merrickville-Wolford to consider installing new signage and/or traffic calming measures to alleviate traffic concerns at the intersection of Mill, Main and St. Lawrence Streets and provide an update back to Council on the rationalization of the intersection being a 3-way stop.

**Carried**

**14. Notices of Motion**

None.

**15. Announcements/Statements from Members**

Deputy Mayor Barr reminded Council and staff that June 20th is the RVCA Watershed Tour Day. She encouraged all to register and participate in the informative and fun day.

Mayor Cameron called a Point of Order regarding individual Council Members communicating with the OPP. He noted that all communication is to be directed through the CAO.

**16. Closed Session**

None.

**17. Resume Open Session**

None.

**18. Adjournment**

**Moved By** Deputy Mayor Barr

**Seconded By** Councillor Maitland

THAT the Committee of the Whole adjourn at 5:41 p.m.

**Carried**



---

Councillor Margaret Gural

---

Clerk Julia McCaugherty-Jansman