

Report to Council

Date: 6/23/2025
From: Manager of Finance Rahm/CAO Plumley
Re: Departmental Activity Report Finance/CAO

RECOMMENDATION

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the Departmental Activity Report concerning Finance and Administration.

Finance		
Item	Targeted Date	Comments
Year End Audit	Completed	Report Summer 2025
Development Charges Study		Draft presented. Additional follow-up July 2025
Water Rate Study	May 20, 2025	Draft presented. Additional follow-up July 2025
Financial Strategy Asset Management	Presentation June 23, 2025	Watson and Associates
Financial Software Integration	Anticipated completion in July of 2025	Capital component ongoing. Budgeting forecast initiated
Borrowing Summary	Attached June 23, 2025	Reviewing variables based on amounts and length of term
CAO		
Community Grants Policy	Fall 2025	Reviewing Options with Comparator Municipalities
Contacted North Grenville re. bus stop/associated costs	Summer 2025	Further follow up required.
Town Hall Meeting Format	Summer of 2025	Being developed
Smiths Falls Recreation Proposal	Pending summary draft from Smiths Falls	Will be circulated upon receipt. CAO
Accessible Washroom	Moved forward from June 9 CoW	MOU attached
Strategic Planning Phase Two	July 2025 N.G. Bellchamber	Proposed meeting upon receipt of financial strategy

		document from Watson and Associates
Public Meeting for Master Plan	Date yet to be determined in the Fall of 2025	If funding is received for the project, more detail will be provided.
Business Improvement Association	Ongoing	Investigate steps regarding what is required and the process required to move it forward. Clarification is required.
Scoring Matrix Development roads infrastructure	July 2025	Reviewed assessment data re. number of households per road Assessment values

Submitted by:

Kirsten Rahm, Treasurer

Approved by:

Darlene Plumley, CAO