

Report to Council

Date: 6/23/2025
From: Chad Kean, Manager of Public Works
Re: Departmental Activity Update

RECOMMENDATION

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the Departmental Activity Update for the Public Works Department as presented.

ANALYSIS

Topic	Activity	Status	Involved
Public Works Operations			
Ditching	Commenced on Pioneer	Paused	PW
GPS	Water Truck to be Outfitted	On-going	PW
Hiring New Staff	PW has hired 1 new Operator	June 2025	PW
New Plow Unit	Plow Delivered	Delivery in June 2025	PW
Speed Sign	Research and IT support for connection and ability to retrieve data.	On-going	PW
Ball / Sports Fields	Fields have been rolled and prepped for the sports season – both Merrickville and Easton's Corners	Completed and are maintained throughout the season.	PW
Fleet Maintenance	Various repairs and maintenance	On-going	PW
Full Road Checks and Repairs	Inspection of MW Roads	On-going	PW

Signs	Repair / reinstall affected road and stop signs	On-going throughout the Municipality	PW
Sign Trimming	Wolford Area Sign Trimming	On-going	PW
Grant Application – Landfill Ramp	All Risk Community Grant	Awaiting decision of Grant Application	PW
Grant Application	Looking into further possibilities for Grant Funding	On-going	PW
Municipal Consents	Review and site and respond to designer / contractor	On-going as received	PW
Road Cut Permits	Review and issue / inspect construction, connections, backfill	On-going as received	PW
Review Construction Project for Wellington	Review and data collection	On-going	PW
Grant for Wellington Street Project	Submitted	Awaiting decision of Grant Application	PW / Finance
Review Terms of Reference with consultant	Review ToR	On-going	PW
Grading of Rural Roads	Spring Grading of Rural Roads	On-going	PW
Grass Cutting/Ditch Mowing	Commenced in May	On-going	PW
Calcium and Road Water	Application to required roads	On-going	PW
Crack Sealing	Commenced in May	Completed to budget constraints	PW
Draft Scoring Matrix for Rural Road Investigation	Draft presented to Council	Project is On-going	PW
Curbside waste pickup	Review cost comparison and research	On-going	

Develop letter to IC&I and identify all addresses for In-Eligible Sources	Mailout Letter for Action Required by owners	On-going	PW
Crosswalks	Review logistics with County	Work required by PW to facilitate crosswalks	PW
Resident Concerns	Review concerns identified (email, phone, service order) and act upon	On-going	PW
Road Damages	Review damage and determine cost recovery.	On-going as items arise	PW
Facilities			
Continued Cleaning	All facilities following events	On-going	PW
Landfill – E-waste and Tires	Picked up from Landfill	Completed	PW
Merrickville Community Centre	Contractor (blown insulation in the attic)	Completed	PW
Merrickville Community Centre	Design details of renovation project	Completed	PW
Merrickville Community Centre	Review Drawings and coordination with contractors	On-going	PW
Reinstate bathroom on second floor of the Merrickville Community Centre	Completed	June 2025	PW
Beach	Raft and Buoys out and beach area cleaned up	Completed with on-going clean up	PW
Blockhouse Museum	Coordinated Safety Inspections with Parks Canada and MW Fire Dept	Completed	PW / Fire
Water and Sewer			
Capital and Maintenance Work at the Water and Wastewater plant	Review proposed work and costs	On-going	PW
Master Plan for Infrastructure Work	Working with consultants for	On-going	PW

	MP and Work Schedules		

Submitted by:

Chad Kean, Manager of Public Works

Approved by:

Darlene Plumley, CAO