

Village of Merrickville-Wolford Committee of the Whole Minutes

Date: May 12, 2025
Time: 3:00 pm
Location: Council Chambers

Members Present Mayor Cameron
Deputy Mayor Barr
Councillor Gural
Councillor Ireland
Councillor Maitland

Staff Present Kirsten Rahm, Treasurer/Manager, Finance
Julia McCaugherty-Jansman, Clerk
Brad Cole, Fire Chief
Darlene Plumley, CAO
Chad Kean, Manager of Public Works

1. Call to Order

The meeting was called to order at 3:00 p.m.

2. Approval of Agenda

Moved By Councillor Maitland

Seconded By Councillor Gural

THAT the Agenda for the Committee of the Whole Meeting held on May 12, 2025, be approved as presented.

Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Public Question Period to Committee

None.

5. Motions for Consideration

Moved By Councillor Gural
Seconded By Councillor Ireland

THAT the Committee of the Whole receive for information the Motions for Consideration document as presented.

Carried

6. Consent Agenda

Councillor Gural requested that Item 6.5 be removed and voted on separately.

Committee requested clarification for the Fact Sheet to be brought back at a future meeting.

Moved By Councillor Ireland
Seconded By Councillor Gural

THAT all items listed under the Consent Agenda except for Item 6.5 be accepted for information as presented.

Carried

Moved By Councillor Gural
Seconded By Councillor Maitland

THAT Item 6.5, being the Fact Sheet - Wastewater Capacity, be accepted as presented.

Carried

6.1 RCHS - Invitation for Volunteer Recognition & 50th Anniversary

6.2 RVCA Audited Financial Statements & Approved 2025 Budget

6.3 Merrickville Wastewater System 2024 Annual Report - Revised

6.4 Ontario News - Strengthening Local Governance

6.5 Fact Sheet - Wastewater Capacity

7. By-laws

None.

8. Staff Reports

8.1 Public Works Department

8.1.1 Wellington Street Capital Project and Funding Application

Moved By Councillor Gural

Seconded By Councillor Maitland

THAT the Committee of the Whole receive this report for information regarding the Wellington Street Capital Project and Funding Application;

AND THAT the Committee directs staff to bring the final request of the Wellington Street Engineering Design to the May 26th Regular Council Meeting for approval;

AND FURTHER THAT the Committee directs staff to bring the final request for funding application to the May 26th Regular Council Meeting for approval.

Carried

8.1.2 Terms of Reference for Master Service Plan (Phase 1)

Moved By Mayor Cameron

Seconded By Councillor Gural

THAT the Committee of the Whole receive this report for information regarding the Terms of Reference for a Master Service Plan (Phase 1);

AND THAT the Committee directs staff to bring the final request for the presented Terms of Reference for a Master Plan for the Infrastructure Deficiencies as outlined in this report to the May 26th Regular Council Meeting for approval.

Carried

8.2 Fire Department/Emergency Management

None.

8.3 Finance Department

8.3.1 Cost of Borrowing - Annual Repayment Limit Report

Moved By Councillor Ireland
Seconded By Mayor Cameron

THAT the Committee of the Whole receive for information the finance report on the cost of borrowing for capital infrastructure based on the information received in the Annual Repayment Limit Report.

Carried

8.4 Building Department

8.4.1 First Quarter Report

Moved By Councillor Maitland
Seconded By Mayor Cameron

THAT the Committee of the Whole of the Village of Merrickville-Wolford receives for information the First Quarter Report for the Building Department for 2025.

Carried

8.5 CAO/Administration

8.5.1 Draft Sale and Disposition of Municipal Lands and Road Closure Policies

Moved By Councillor Gural
Seconded By Councillor Maitland

THAT the Committee of the Whole receive for information the report and draft policies for the sale and disposition of municipal lands and road closures;

AND FURTHER THAT Committee direct staff to bring the final draft policies and relevant by-laws to the May 26th Regular Council Meeting for approval.

Carried

9. Action Items

9.1 April 28th Notice of Motion - Deputy Mayor Barr - Business Improvement Area (BIA)

Moved By Councillor Gural

Seconded By Councillor Ireland

WHEREAS having a Business Improvement Area (BIA) in the Village of Merrickville-Wolford would promote the business improvement area as a business, employment, tourist, and shopping area for residents and visitors to experience; and

WHEREAS a BIA will allow local businesses to advocate on behalf of the interests of the Business Improvement Area and will support downtown beautification and economic development within the community; and

WHEREAS a BIA can contribute to and support downtown events, business promotions, and assist in promoting the strong business community that exists in Merrickville-Wolford;

NOW THEREFORE BE IT RESOLVED THAT Committee of the Whole direct staff to bring back a report regarding the process of establishing and implementing a Business Improvement Area in the Village of Merrickville-Wolford for Council consideration.

Carried

10. Notices of Motion

None.

11. Announcements/Statements from Members

Councillor Gural noted that May 17th is the deadline to provide comments through the Environmental Registry of Ontario on the recently introduced Bill 5, the Protect Ontario by Unleashing our Economy Act, 2025.

12. Closed Session

None.

13. Rise and Report

None.

14. Adjournment

Moved By Councillor Ireland

Seconded By Councillor Gural

THAT the Committee of the Whole adjourn at 3:48 p.m.

Carried

Deputy Mayor Anne Barr

Clerk Julia McCaugherty-Jansman