

Report to Committee of the Whole

Date: 4/13/2026
 From: Chad Kean, Manager of Public Works
 Re: Departmental Activity Update

Recommendation:
 THAT the Committee of the Whole receive for information the Departmental Activity Update for the month of March as presented.

Topic	Activity	Status	Involved
Public Works Operations			
Waste Pickup Expansion	Staff in communication with contractor, province and fielding calls from residents	On-going	PW
Notices – drafted letter to businesses and residents	Communicating updates for roadwork to residents and businesses on Wellington W and St. Lawrence	Staff hand delivered notices to all buildings	PW
Enbridge Design	Staff working with Enbridge	On-going	PW
Culvert installed	Snowdons Corners W	Completed	PW
Culvert installed	Wolford Centre	Completed	PW
Scratch Grading Roadways	Gravel Roads	On-going	PW
Master Infrastructure Plan	Staff working on information with OCWA	On-going	PW
Road Cut Permits	Review and issue / inspect construction, connections, backfill	On-going as received	PW
Crosswalks	Working with the County and Contractor – installation of crosswalks	On-going	PW
Entrance Permits	Assisting residents with inspections and issuing permits for entrance/culverts	On-going	PW
Resident Concerns	Review concerns identified (email, phone, service order) and act upon	On-going	PW

Tenders: Road Projects and updating information	Confirmed costs associated with road treatment options	Completed	PW
Working with Streetlogix System to upgrade information	Staff updating information i.e. infrastructure in software	On-going	PW
Meeting with Library	Meeting to discuss upcoming repairs and seasonal maintenance	On-going	PW
Radio License Renewal	Staff completed the renewal for PW radio license	Completed	PW
Brushing	Bates Road	Completed	PW
Building Condition Assessments	Currently being completed for all facilities	On-going	PW
Seasonal vehicle and fleet maintenance	Staff inspecting fleet and completed maintenance	On-going	PW
Refinishing Benches	All to be installed for season	Completed	PW
Facilities			
Completing weekly workorders for facility bookings	Merrickville Community Center and Eastons Corners Hall	On-going	PW
Continued Cleaning	All facilities following events	On-going	PW
Merrickville Community Centre	Work underway and staff working with contractors	On-going	PW
Wholesale Food Show	Staff assisted with setup and tear down	Completed	PW
Merrickville County Market Event	Prepared facility	Completed	PW
Water and Sewer			
Capital and Maintenance Work at the Water and Wastewater plant	Review proposed work and costs	On-going	PW
OCWA Operations Meeting	Staff met with representatives from OCWA	Completed	PW
OCWA – Water License Renewal	Working with OCWA to complete water license renewal	On-going	PW

Landfill			
Data Collection concerning expanded recycling for both residential and ICI	Staff working with contractor to track information	On-going	PW
Item pick up at Landfill	Staff coordinating with service providers for pick up of Recycling, Tires, Scrap Metal, E-Waste	On-Going	PW